

## **Freedom of Information Act 2000 (FOIA)**

### **Decision notice**

**Date:** 5 May 2022

**Public Authority:** Governing Body of Washington Academy  
**Address:** Spout Lane  
Washington  
NE37 2AA

#### **Decision (including any steps ordered)**

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1. The complainant requested information about the number and length of service of Muslim employees at Washington Academy (“the Academy”). By the date of this notice, the Academy had not issued a substantive response to this request.
2. The Commissioner’s decision is that the Academy has breached section 10(1) of FOIA in that it failed to provide a valid response to the request within the statutory time frame of 20 working days.
3. The Commissioner requires the Academy to take the following step to ensure compliance with the legislation.
  - The Academy must provide a substantive response to the request in accordance with its obligations under FOIA.
4. The Academy must take this step within 35 calendar days of the date of this decision notice. Failure to comply may result in the Commissioner making written certification of this fact to the High Court pursuant to section 54 of FOIA and may be dealt with as a contempt of court.

#### **Request and response**

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5. On 11 February 2022, the complainant wrote to the Academy and requested information in the following terms:

"1. How many British Muslim employees have you recruited?  
Please provide figures for every year since 2010.

2. What is the average length of service?

3. How many British Muslims have you employed in  
communications/media roles since 2010?"

6. [redacted] the complainant sent a chaser email to the Academy on 13 March 2022. The Academy has not acknowledged the request and, to date, a substantive response has not been issued.

### Scope of the case

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7. The complainant contacted the Commissioner on 13 March 2022 to complain about the Academy's failure to respond to their request.
8. The Commissioner has considered whether the Academy has complied with its obligations in relation to the time for compliance at section 10(1) of FOIA.

### Reasons for decision

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9. Section 1(1) of FOIA states that:
- "Any person making a request for information to a public authority is entitled –
- (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
- (b) if that is the case, to have that information communicated to him."
10. Section 10(1) of the FOIA states that a public authority must respond to a request promptly and "not later than the twentieth working day following the date of receipt".
11. On 23 March 2022, the Commissioner wrote to the Academy, reminding it of its responsibilities and asking it to provide a substantive response to the complainant's request within 10 working days.
12. Despite this intervention, the Academy has failed to respond to the complainant.

13. From the evidence provided to the Commissioner in this case, it is clear that the Academy did not deal with the request for information in accordance with FOIA. The Commissioner finds that the Academy has breached section 10(1) by failing to respond to the request within 20 working days and it is now required to respond to the request in accordance with FOIA.

## Right of appeal

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14. Either party has the right to appeal against this decision notice to the First-tier Tribunal (Information Rights). Information about the appeals process may be obtained from:

First-tier Tribunal (Information Rights)  
GRC & GRP Tribunals,  
PO Box 9300,  
LEICESTER,  
LE1 8DJ

Tel: 0203 936 8963

Fax: 0870 739 5836

Email: [grc@justice.gov.uk](mailto:grc@justice.gov.uk)

Website: [www.justice.gov.uk/tribunals/general-regulatory-chamber](http://www.justice.gov.uk/tribunals/general-regulatory-chamber)

15. If you wish to appeal against a decision notice, you can obtain information on how to appeal along with the relevant forms from the Information Tribunal website.
16. Any Notice of Appeal should be served on the Tribunal within 28 (calendar) days of the date on which this decision notice is sent.

**Signed .....**

**Michael Lea**  
**Team Manager**  
**Information Commissioner's Office**  
**Wycliffe House**  
**Water Lane**  
**Wilmslow**  
**Cheshire**  
**SK9 5AF**